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| **Vacancy Advertisement: Tour Guide** |
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| Constitution Hill Development Company seeks to appoint a **Tour Guide**  **Primary Purpose**: To provide interactive and accurate tours of Constitution Hill so that the reputation of the precinct as a museum and heritage site can be enhanced and in so doing will attract visitors to its exhibitions and the museum and to educate tourists on the history and the issues of Constitutionalism, Human Rights and Democracy. To conduct tours effectively efficiently and professionally in order to generate income through increased and repeat admissions. Give input for defining the protocols that need to be observed before, during and after the tour in order to include in the organisational processes. |
| **Key Accountabilities:**   * Accountable for own job * Accountable as a team member * Accountable for volume and quality * Accountable for Sub Divisions function & processes * Full strategic accountability for major functions, processes or business units * Accountable for entire organization |
| **Qualification and Experience:**   * **Minimum:** Matric and Relevant tourism qualification * Relevant accreditation NQF4 * Be a South African citizen or be in possession of a valid work permit; * CATHSSETA-accredited training r or any other accredited institution which offers programmes recognized by SAQA; * Be in possession of a valid first aid certificate from institution recognized by Department of Labour; * pay a registration​n fee of R240 (Renewable every 3 years) * Must submit a completed and signed registration form and the code of conduct and ethics upon registration. * Tourist Guide Registrars * 3- 4 years’ experience in similar environment |
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| Suitable candidate should forward a detailed CV (including race, gender and disabilities) and cover letter to **recruitment@constitutionhill.org.za**. Applications close on **20 January 2017**. Only successful candidates will be contacted.  Constitution Hill reserves the right to make an appointment. Under-represented groups in accordance with the Company's Employment Equity Policy will be given preference. |